

# Newtown Cultural Arts Commission

## April 22, 2014

### Meeting Minutes

The Newtown Cultural Arts Commission held a meeting on Tuesday April 22, 2013, at NCAC/HN offices at 14 West Street, Newtown

**Members Present:** Robert Rabinowitz, Donna Mangiafico, Donna Jennifer Rogers, Laura Lerman, Andrea Spencer, Donna Randle, Jennifer Cebry

**Members Absent:** Ted Kreinik, Robert Kaiser

**Auxiliary Members:** Lindsay Kelkres

**Guests:** Rebekah Harriman-Stites

Laura Lerman called the meeting to order at 7:02 PM.

- Minutes: Minutes of March 25, 2013, NCAC meeting, approved unanimously
  - Motion by Donna M, seconded by Donna R
- Officers Report:
  - Laura Lerman (Chair):
    - We've been asked to make a donation to a memorial garden. We will offer to provide some online publicity if they desire.
  - Jen Cebry (vice chair): None
  - Robert Rabinowitz (Secretary): None
- Treasurer's Report (Donna Mangiafico):
  - Motion by Donna R, second by Jen J to pay \$500 out of NCAC fund to Marleen Cafarelli for photography services for upcoming Arts Festival. Passed unanimously.
  - Motion by Donna M, 2<sup>nd</sup> by Donna R to pay \$424 to Keno Graphics out of NCAC account for sponsorship mailers and fliers for 2014 Arts Festival. Passed unanimously.
  - Accounting update
- HealingNewtown
  - Update (Laura L)
    - Summer Camp is a go
    - Stray Kittens summer program
    - Print making workshops are being planned for June, July, August
    - Valerie has reserved 2 blocks of time for exhibits at Municipal Center
  - Laura put up the question of a motion about loaning space to another group. The motion was denied unanimously
  - Motion by Robert R to authorize Laura L to sign lease for July, August, September, October at \$650 a month with revision (by Jen R) to remove section of lease that requires NCAC to loan our space to other groups. Seconded by Jen J. Approved unanimously.
  - Jen R: The space next to Kolam Restaurant in Newtown is now available for rent at \$900 a month. We should look at it.
  - Jen J: a donation of artwork is being delivered to us this week. From The Heart of Rockford is the group that organized this.
  - Loaning of equipment currently stored in warehouse. First we need a full inventory.
  - Grants (Jen R)

- Boiler plate documentation has been completed and Jen R has sent it out to the commission
  - Grant company will put info and links in a cloud bases system organized by subject and tabs
- Branding Workshop (Terry Sagedy)
  - Need volunteers for a follow up meeting to review findings and direction ahead
    - Wednesday May 14 noon, bring your own lunch – HealingNewtown offices
  - Goal: figure out where were heading – what we’re going to be, what our name will be, plan for an announcement (in conjunction with Arts Festival?)
- 2014 Arts Festival (Terry Sagedy)
  - Festival update
  - Theme of this year’s Labor Day Parade is Literature.
- Scholarships & Grants (Donna R)
  - Larger turn out of applications for scholarships this year than last year
- Destination Newtown
  - Bartering for us to have a space at Destination Newtown in exchange for DN to have a space at the Arts Festival (Community Corner)
- Newsletter & Website: (Jen R & Lindsay)
  - Newsletter Update
- Public Participation:
  - None
- Other Business
  - Donna R – US Army Band visit was a big success. Also talk of better communication between groups in Newtown that haven’t always crossed paths – such as NCAC and VFW & Lion’s Club
  - Robert R
    - Newtown Earth Day Festival is this coming Saturday at the Middle School
    - Scan Spring show starts May 3<sup>rd</sup> at Booth Library

There being no further business, the meeting was adjourned at 8:52 pm

Next Meeting: Tuesday, May 27, 2014, NCAC/HealingNewtown Offices, Lower level Newtown Congregational Church, 14 West Street, Newtown at 7:00 PM.